

Yutan Public Library Board Minutes

Monday November 4, 2024, at 6:30 PM Location: Yutan Public Library

Notice of meeting was posted at the Post Office, City Office, and the library by Director Laurie Van Ackeren

1. Call to Order:

a. The meeting was called to order by President Hapke at 6:35 PM. She advised the Open Meeting Act is posted on the east wall. The front door was left unlocked for visitors to enter.

2. Roll Call:

Mary Kay Arp, Lynn Hapke and Mary Jo Robinson

Absent: Alicia Archer and Vickie Wolkins

Also present: Director Laurie Van Ackeren

3. Visitors: none

4. Approval of October Minutes (Minutes were available for inspection)

a. Motion to approve the October minutes was made by Hapke, seconded by Arp Yeas - Arp, Hapke and Robinson Motion carried 3-0

5. Approval of October Financial Claims

a. Motion to approve claims was made by Robinson, seconded by Arp Yeas – Arp, Hapke and Robinson Motion carried 3-0

6. Directors Report:

a. Fines \$ 10.65 Country Cards \$ 20.00
Circulation Statistics
Check outs - 508
Member amount saved - \$ 7,659.36
Over Drive / Libby checkouts - 275
Patron visits – Adults 278 Juv 200
Adult Craft Night - 4
Coffee Time - 12
Adult Book Club - 5
Story Time bag checkouts - 5
Toddler Time – Average 9
Adult Craft Afternoon – 4
Kids Craft (Thursday evening) - 0

b. Accreditation: Library Accreditation Certificate was received thru 2029

7. Discussion Items:

- a. **Food for Fines - several books were returned and canned food collected**
- b. **Policy Review: Acceptable Use of the Internet & Public Computers & Devices Policy. The board will review and action will be taken at the next board meeting.**

8. New Business:

- a. **November is Read Aloud Month – We'll have guest readers at Toddler Time – two volunteers are scheduled but readers are still needed**
- b. **Cookie Exchange is planned for December 19th**

9. Adjournment

- a. **Motion to Adjourn at 7:05 PM by Arp, seconded by Robinson Yeas - Arp, Hapke, and Robinson Motion carried 3-0**

The next regular Library Board Meeting will be December 6, 2024 at 6:30 PM

**Respectfully submitted
Mary Jo Robinson, Secretary**